

## **MSA Winter Council Meeting**

**January 25-27, 2008**

**Embassy Suites Hotel**

**Indianapolis, Indiana**

Draft by BO – Submitted to Sec. 2/21/08  
Secretary Approval  
Council Approval  
Sent to Webmaster for Posting

### **MSA Council Present:**

William T. Gunning III, President  
David W. Smith, President-Elect  
Michael A. O’Keefe, Past President  
Jeanette Killius, Secretary  
JoAn Hudson, Treasurer  
Paul Fischione  
Caroline Miller  
Lou Ross  
Phillip Russell  
Heide Schatten  
Supapan Seraphin  
Robert Simmons

### **Appointed Officers and Guests**

Jay Jerome  
Janet Woodward, M&M 2008/2009 Program Chair  
David Fitzgerald, Int. Metallographic Society (IMS)  
Ian Anderson, Microbeam Analysis Society (MAS)

### **Staff Present:**

Cynthia Keillor, Deputy Director  
Philip Lesser, Managing Director  
Nicole Guy, Meeting Manager  
Noreen Burke, Exhibits Manager

*[Council met in closed session on January 25, 2007.]*

### **1. CALL TO ORDER**

The meeting was called to order at 8:15 am, January 26, 2007, and a quorum was recognized.

### **2. WELCOME AND INTRODUCTIONS (Gunning)**

President Gunning welcomed Council and invited guests. All attendees introduced themselves.

### **3. SECRETARY’S REPORT (Killius)**

Written report reviewed.

Upon a **MOTION** duly carried, the Meeting Minutes of Summer Council 2008 were accepted.

Jeanette Killius requested that Council members review the “to do list” document generated at the 2007 Summer Council meeting to ensure that action items are addressed by the appropriate committees.

**4. TREASURER’S REPORT & YEAR-END FINANCIALS (Hudson)**

MSA Treasurer, JoAn Hudson reviewed current MSA Financials and compared with previous years.

Upon a **MOTION** duly carried, the Treasurer’s Report was accepted.

**5. BUSINESS OFFICE REPORT (Keillor, Lesser)**

Written report reviewed.

Upon a **MOTION** duly carried, the Business Office Report was accepted.

**6. APPROVAL OF CONSENT REPORTS**

The following were removed from the consent agenda as no report had been submitted:

<b>Education</b>	<b>(Mackenzie)</b>
- Project MICRO	<b>(Schooley)</b>
- Short courses	<b>(Stach)</b>
- Undergraduate scholarships	<b>(Albrecht)</b>
<b>Legal</b>	<b>(Ingram)</b>
<b>Public Policy</b>	<b>(Ingram)</b>
<b>Publications</b>	<b>(Gronsky)</b>
- EXPO	<b>(Edelmann)</b>

The following Committee Reports were passed by consent agenda & were not discussed:

**Archivist (Marko)**

*-No Action Items Submitted.*

**Certification Board (Ellis)**

-Approve John Petrali as Certification Board Chair for 2008-2010.

**Megabooth (Lloyd)**

*-No Action Items Submitted.*

**Placement (Lloyd)**

*-No Action Items Submitted.*

**Focused Interest Groups (Maleeff)**

-Approve Barbara Hartman as FIG Chair for 2008-2010.

**Information Technology (Zaluzec)**

*-No Action Items Submitted.*

**International (Dempere)**

*-No Action Items Submitted.*

**Local Affiliate Societies (Ross)**

*-No Action Items Submitted.*

**Membership (Killius)**

-Approve 84 new members as submitted.

-Approve Emeritus status for Stephen Carmichael PhD.

-Approve Robert Hirche as Chair of the Membership Committee for 2008-2010.

**Marketing & Communications (Fischione)**

*-No Action Items Submitted.*

**Book Series (Calarco & Isaacson)**

*-No Action Items Submitted.*

**Journal (Barnas)**

*-No Action Items Submitted.*

**Microscopy Today (Anderson)**

*-No Action Items Submitted.*

**Proceedings (McKernan)**

*-No Action Items Submitted.*

**Sustaining Members (Bode/Kraker)**

*-No Action Items Submitted.*

**Technologists' Forum (Woodward)**

*-No Action Items Submitted.*

**7. ANNUAL MEETINGS**

M&M 2008 (Woodward and Michael)

Janet Woodward and Joe Michael provided a verbal update in addition to the 2008 LAC written report

on planning to date.

M&M 2009 (Woodward)

Janet Woodward provided a verbal update, in addition to her written report on planning to date. The M&M 2009 PPM and Program Committee budget will be further reviewed for approval on Sunday.

Upon a **MOTION** duly carried, the proposal for the *David B. Wittry Memorial Symposium on Advances in Detectors in Microscopy and Microanalysis, Related Techniques, and Their Applications* was accepted.

**8. MEETING MANAGEMENT REPORTS (NICOLE GUY)**

Meeting Management reports were distributed to Council members and review by Nicole Guy.

**9. TRADE SHOW (BURKE)**

Noreen Burke provided a verbal update on Exhibitor sales to date.

Upon a **MOTION** duly carried, Sponsorships will be added to existing Exhibitor Renewal points system. Information on their specific amount of earned points will be made available to each exhibiting company.

**10. IMS & MSA (Fitzgerald)**

David Fitzgerald reported on recent IMS activities as they relate to MSA.

**11. MAS & MSA (Anderson)**

Ian Anderson reported on recent MAS activities as they relate to MSA.

**CLOSED SESSION**

*[Council met in closed session from 1:15 pm – 2:15 pm.]*

**12. OPEN DISCUSSIONS**

- a. Creation of a new committee: Association Management and Meeting Management Advisory Committee

Upon a **MOTION** duly carried, the recommendation to an Association and Meeting Management Advisory Committee was accepted.

Upon a **MOTION** duly carried, the Association and Meeting Management Advisory Committee will consist of

a Committee Chair, MSA President, 2 Sustaining Members and the current LAC and Program Committee Chairs.

- b. Appointment of LAC Chair for 2009

Paul Fischione will facilitate a group, consisting of local Richmond members, meeting management and Sara Miller (for historical perspective) to review the local arrangement needs for M&M 2009.

- c. Appointment of Program Chair for 2010

Upon a **MOTION** duly carried, John Mansfield's appointment as M&M 2010 Program Chair was accepted.

- d. Discussion of Budget process reform

Discussion on this topic was tabled until the 2008 Summer Council meeting.

- e. Deadline for nominations committee

Action Item: Mike O'Keefe will submit his proposed slate of Nominating Committee members to Council for approval at the end of February via teleconference.

- f. Web page redesign

Discussion on this topic was tabled until the 2008 Summer Council meeting.

- g. Marketing/Branding

Discussion on this topic was tabled until the 2008 Summer Council meeting.

- i. Invitation to attend M&M 2008 accepted by the President of the International Federation of Societies for Microscopy

President Gunning reported on recent correspondence to this effect.

- j. Scanning meeting folded (recruit to M&M?)

President Gunning provided a verbal update. No action was taken at this time.

- k. Society of Ultrastructural Pathologists (SUP)

President Gunning provided a verbal update.

- l. Set up ad hoc Bylaws Review Committee

The following will comprise the members of the ad hoc Bylaws Committee:

President – Bill Gunning

Secretary – Jeanette Killius

2<sup>nd</sup> Year Director – Heide Schatten

Both 2<sup>nd</sup> Year Directors were indicated in my notes BUT Paul Fischione asked that I remove his name from this committee since he is now facilitating the 2009 LAC group).

Caroline Miller

- m. Annual Meeting guidelines review

Discussion on this topic was tabled until the 2008 Summer Council meeting.

- n. Student bursaries

Discussion took place but no formal action was taken.

*[The meeting reconvened Sunday, January 27, 2008 at 8:15 am.]*

### **Sunday, January 27**

*[Council Meeting moved to a closed session at 8:15 am and reconvened at 8:45 am.]*

## **12. OPEN DISCUSSIONS CONTINUED**

- o. Organizers of symposia- “new” younger people should be co-chairing.

Discussion on this topic was tabled until the 2008 Summer Council meeting.

- p. Do we have a mechanism to evaluate impact or enthusiasm of the “new” person to identify future leaders of the Society?

Discussion on this topic was tabled until the 2008 Summer Council meeting.

- q. By-laws issue- uncontested slate of nominees.

Discussion on this topic was tabled until the 2008 Summer Council meeting.

- r. Strategic planning retreat, executive council and a few key people.

Discussion took place but no formal action was taken.

- s. Approval of M&M 2009 program budget

Upon a **MOTION** duly carried, the proposed 2009 LAC budget was accepted.

Upon a **MOTION** duly carried, with the exception of student member fees, M&M 2009 registration fees will be increased (no more than 5 percent) from 2008 fees as follows:

Member	\$365 (before cut off date) \$470 (after cut off date)
Non-member	\$470 (before cut off date) \$575 (after cut off date)
Student member	\$150 (before cut off date) \$150 (after cut off date)
Student non-member	\$160 (before cut off date) \$180 (after cut off date)
Emeritus	\$160 (before cut off date) \$160 (after cut off date)
Partial meeting - one day	\$185 (before cut off date) \$210 (after cut off date)
Partial meeting - two day	\$315 (before cut off date) \$335 (after cut off date)

The full meeting budget for M&M 2009 will be developed and presented to Council for review and approval during a Council teleconference to be held on March 4, 2008 at 3:00 pm Eastern Time.

t. Creation of a Society Fellowship for members

President-Elect David Smith will chair an ad hoc committee to explore this topic and bring a recommendation to the 2008 Summer Council meeting. First year Directors, Caroline Miller and Phillip Russell will be members of this committee.

u. Council liaison assignments

2008 Council Liaison assignments were distributed and reviewed.

v. Committee assignments

2008 Committee appointments were distributed and reviewed.

**13. OLD BUSINESS**

**14. NEW BUSINESS**

*ADJOURN*